

**Blue Ridge Legal Services, Inc.  
Client Grievance Procedure**

**Instructions:** Please complete this form and mail it to the Executive Director of Blue Ridge Legal Services, Inc. within thirty (30) days of the problem about which you are complaining. He will reply to you in writing within fourteen (14) days.

**APPEAL TO EXECUTIVE DIRECTOR ABOUT QUALITY OF SERVICES**

I am dissatisfied with the manner or quality of legal assistance I have received because:

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(Use back of sheet if more space is needed.)

What I want done about it is: \_\_\_\_\_

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It needs to be done by \_\_\_\_\_, because: \_\_\_\_\_

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I understand that these grievance documents may be reviewed by authorized representatives of the Legal Services Corporation (LSC), and I waive any confidentiality as to the inspection of the grievance documents by LSC only. I do not waive privilege or confidentiality as to any other materials or persons.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

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**Mail completed form to:**  
Executive Director  
Blue Ridge Legal Services, Inc.  
P.O. Box 551  
Harrisonburg, VA 22803

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number